



## **Dance Guidelines**

### **TICKET PURCHASE POLICY**

- Tickets are limited and will be sold on a “first come – first served” basis.
- Ticket sales will begin the Tuesday morning before the dance. They will be sold before school and at lunch from the House Hub on the 2<sup>nd</sup> floor. Ticket sales will close Thursday at lunch before the dance unless otherwise advertised.
- Each student may purchase a maximum of two tickets on a first come, first served basis. For all dances EXCEPT HOMECOMING, if an O’Dea student is planning on inviting a girl who is not a Holy Names student, he must have a guest form completed the day he is purchasing his tickets. If the guest form is not completed, he cannot purchase a ticket for his guest. For the Homecoming Dance, ALL GUESTS (including students from Holy Names Academy) MUST complete a Dance Guest Form.
- Guest Forms may be found on the O’Dea website and at the House Hub.
- A final list of ticket sales will be available for the Dean of Student’s review Friday morning prior to the dance.
- In the event of a sell-out, a waiting list will be created. Should tickets become available, those persons on the waiting list will be sold tickets by 2:25 on the Friday before the dance.

### **REFUND POLICY**

- Ticket refunds for the full purchase price must be requested prior to the close of ticket sales.
- All requests for refunds must be made in writing with an explanation provided and given to the House Director.
- Refunds are available until the Friday before the dance.
- Tickets are non-transferable.

### **DANCE GUIDELINES**

- All students must come to the dance within ONE hour of the dance start time. Students will not be allowed into the dance until the official start time.
- Students who are on the paid dance list, but have not arrived within ONE hour of the start of the dance will receive a call home by the House Director or the Dean of Students.
- Students cannot leave the dance until one half-hour before the end of the dance, unless they are escorted out by a parent.
- All students must enter and exit through the gate tunnel to the courtyard. Should a student enter or exit through any other door, there will be behavioral consequences determined by the Dean of Students.
- Any student who is suspected of using alcohol or drugs will be sent to the Dean of Students and will be asked to leave.
- All students must come prepared to show the dance supervisor proper school photo identification in order to be admitted. If a student does not have ID, first offense is a warning and second is a detention and \$5 fine.
- All student and guests’ names on the admittance list must match their school identification.
- We require that all students attending O’Dea dances:
  1. Dance upright
  2. Dance face-to-face
  3. Keep hands in appropriate places

4. Dance in a manner respectful to oneself, one's date, and to others
- Should a student not follow these guidelines, the following will take place:

1st offense: Student will receive a time out and have to leave the dance floor for a period of time.

2<sup>nd</sup> offense: The student and his date will be asked to leave the dance. The Dean of Students or a chaperone will call the students' parents and explain the situation.

## **DRESS GUIDELINES**

### **SEMIFORMAL:**

1. Dress in semi-formal attire- (boys-dress shirts and pants-with a tie; girls- all dresses must cover underwear, including bra straps. No part of the dress can be see-through, backless or expose any part of the body between the armpits and 4 inches above the knee. Strapless dresses are ok, but if any amount of cleavage is shown, girls will be asked to put on a t-shirt. Short dresses must be no more than 4" above the knee or girls will be asked to put on leggings or basketball shorts.)
2. Boys must wear a dress shirt and tie at all times
3. Boys, please make these rules known to your date. If your date is not appropriately dressed and refuses to change, you will both be asked to leave with no refund.
4. An O'Dea Administrator will make final determination regarding appropriate dress attire.

### **INFORMAL:**

1. Dress is casual
2. Dress must be appropriate without any symbols of nudity, illegal substances or profanity.
3. Shirts must be worn at all times and no undergarments should be shown
4. All clothes must be in good condition without holes or tears.
5. Shorts or dresses must be 4" above the knee or girls will be asked to put on leggings or basketball shorts. Leggings and yoga pants can be worn with tops that extend to mid-thigh and cover entire pelvic area and behind.

### **OTHER**

- A coat check will be provided at all dances. (However, please do not bring valuables to the dance.)
- When photography service is provided, prices will be posted and available when purchasing tickets.
- Refreshments consisting of water and snacks will be available at dances.

*I have read and understand the above Dance Guidelines.*

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**STUDENT SIGNATURE**

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**STUDENT NAME**

**DATE**